

**Dane Town Hall Meeting Workgroup  
Minutes 4/28/05**

**Present:**                **David Sievert, CLA/TMG**  
                             **Peggy Michaelis, Mental Health Center of Dane County,**  
                             **(MHCDC)**  
                             **Tim Otis, MHCDC**  
                             **Wendy Warren, DHFS/BMHSAS**  
                             **Jeff Erlanger**  
                             **Fran Genter, Dane Co. DHS**  
                             **Peg Algar, DHFS/BMHCP**

**Excused:**              **David LeCount, Dane Co. DHS**  
                             **Tim Otis, MHCDC**  
                             **Michael Fox, DHFS/BMHCP**  
                             **Todd Costello, Community Living Alliance, Inc. (CLA)**

- The Town Hall Meeting for parents, advocates, providers and other interested parties will be scheduled at CLA on June 16<sup>th</sup>. Peggy, Wendy and Jeff will work together before next meeting to create a mailing list for potential attendees.
- The official name of the new MCO will be: Health Plan for Community Living.
- The Town Hall Meeting for the first 75 enrollees is scheduled for June 8<sup>th</sup>, not the 18<sup>th</sup>, which was a typo in the previous minutes.
- The enrollment booklet was reviewed and it was decided that all of the information in the booklet is important. The PowerPoint presentation will be an abbreviated version, but cover all the same material.
- A Frequently Asked Questions document is being prepared and will be edited along the way as we have our Town Hall Meetings.
- A draft agenda for the Town Hall Meetings has been prepared and will be modified to accommodate the PowerPoint presentation outline if needed.
- EDS and/or operations will be available to discuss how the perspective enrollees will be targeted for the Town Hall Meeting mailings.\*

**\*Special Note:**

Regarding how enrollees will be targeted for mailing; the tentative plan is for EDS to manually pull out the first 60 mandatory people for a mailing in the 3<sup>rd</sup> week of May. They will all be sent a notice about the June 8<sup>th</sup> Town Hall Meeting. The 60 mandatory

people will also receive an enrollment booklet incrementally (20 people per month, as the ramp up for the program is 25 people per month for the first three months). The 15 remaining voluntary people will not receive any notices.

- The next internal meeting will be scheduled via e-mail.